



Horfield and Lockleaze Neighbourhood Partnership

Agenda

Date: Monday, 13 March 2017
Time: 7.00 pm - 9.00 pm
Place: Cameron Centre, Cameron Walk, Lockleaze, Bristol BS7 9XB

1. **Welcome and introductions** 7.00 pm

2. **Apologies for absence**

3. **Declarations of interest**

To note any declarations of interest from councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a disclosable pecuniary interest. Any declaration of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. **Minutes of previous meeting (Pages 5 - 11)**

To agree the minutes of the previous NP meeting held on 12 December 2016 as a correct record.

5. **Matters arising from previous meeting (for information) including review of NP action sheet (Pages 12 - 13)**

To note any matters arising from the previous minutes (for information) and to review the NP action sheet.

6. **Public forum**

Up to 30 minutes is permitted for this item.

Any written public forum statements for submission to this meeting should be emailed to democratic.services@bristol.gov.uk by 12 noon on Friday 10 March at latest.

- 7. NP progress report** 7.15 pm
A presentation on this will be given at the meeting - for more details see goo.gl/StoSVr "Neighbourhood Partnership Plan".
To be presented by Caroline Hollies
- 8. The Vench - playground enhancement project - update report** (Pages 14 - 20) 7.30 pm
To be presented by Alan Sweetman, Groundwork South
- 9. NP business report** (Pages 21 - 26) 7.45 pm
To consider the NP business report.
To be presented by Caroline Hollies.
- 10. Transformers young people's grant** (Pages 27 - 32) 8.15 pm
To consider this grant application.
To be presented by Jayne Whittlestone, United Communities
- 11. Bristol Youth Links consultation** (Page 33) 8.30 pm
To be presented by Caroline Hollies
- 12. Other business (for information)** 8.45 pm
This is an opportunity for partners to briefly share any information that may be of interest to the partnership.

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Caroline Hollies
Telephone : 0117 92 23977
e-mail : caroline.hollies@bristol.gov.uk

The Democratic Services Officer of the meeting is

Ian Hird
Telephone : 0117 92 22384
e-mail : democratic.services@bristol.gov.uk

What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.



Horfield and Lockleaze Neighbourhood Partnership Minutes of meeting held on 12 December 2016

Present:

Ward councillors: Councillor Claire Hiscott, Councillor Gill Kirk, Councillor Estella Tincknell

Partners (representatives of people who live and work in the Neighbourhood Partnership area):
Fiona Deas, Anna George, Robert Hall

Officers: Caroline Hollies, NP Co-ordinator; Ian Hird, Democratic Services

Also in attendance:

Cllr Asher Craig – Cabinet member for Neighbourhoods, David Jepson, John Maguire, Jackie McGregor, Ellen Perrett, Emily Shimell, David Thomas, Rachel Varley, David Wilcox, Suzanne Wilson

1. Welcome and introductions (agenda item no. 1)

It was noted that Councillor Estella Tincknell would chair this meeting of the partnership. Councillor Gill Kirk would chair the neighbourhood committee at relevant points during the meeting.

The Chair welcomed everyone to the meeting.

Councillors, officers and other attendees introduced themselves.

2. Apologies for absence (agenda item no. 2)

Apologies were received from Councillor Olly Mead and Stephen Barrett.

3. Declarations of interest (agenda item no. 3)

None.

4. Minutes of previous meeting (agenda item no. 4)

RESOLVED:

That the minutes of the meeting of the neighbourhood partnership held on 5 October 2016 be confirmed as a correct record and signed by the Chair.

5. Matters arising from previous minutes (for information) including review of NP action sheet (agenda item no. 5)

Key points raised / noted:

Re: Minutes of meeting held on 5 October 2016:

p.3 – Equalities review:

This action (article to be included in the “Horfield and Lockleaze Voice”) had been completed. COMPLETE (on action tracker)

p.4 – Lockleaze and Manor Farm community research:

A network meeting had been held, discussing opportunities that could benefit Horfield ward. A further meeting involving Upper Horfield Community Trust would be held in the new year.

p.4 – Lockleaze Neighbourhood Trust strategic plan:

Sarah Mowl had shared information, as requested, about the process for organisations gaining charitable status. COMPLETE (on action tracker)

p.6 – Gainsborough Square Christmas tree and lights:

On behalf of the NP, the Chair thanked all those involved in making this happen. COMPLETE (on action tracker)

Re: Action sheet:

Romney Avenue bus link: Councillor Kirk reported that progress was being made. Councillor Mark Bradshaw, Cabinet member for Transport had been liaising with South Gloucestershire Council in relation to this important new bus route, and positive news was expected early in the new year.

6. Public forum (agenda item no. 6)

None.

7. NP progress report (agenda item no. 7)

The NP considered and discussed progress on a range of NP activities.

Key points raised/noted:

a. Emerson Square:

Following some reports of anti-social behaviour, Hayley Swift and Sam Parker had visited the park to try to engage residents. Only a few local residents had experienced anti-social behaviour. There was no community energy following the attempts to engage locally and therefore this part of the project was now closed.

b. Maskelyne Avenue open space:

Following a court case brought by a local resident, the court had determined that noise abatement action was required in relation to the noise caused by balls striking the MUGA fence. Actions to mitigate this were being considered with parks officers, which might involve the use of S106 funds.

c. Stoke Park:

The Stoke Park development group had released £2,000 to support local activities at Stoke Park (£1,500 to support events and £500 to support the Friends of Stoke Park group). The Friends group had put

together a proposal for an outdoor gym on the estate. A Christmas event would also be held in the park on 17 December.

d. Muller Road recreation ground:

There had been a good public turnout at the second consultation meeting held by Fairfield School. Feedback from the meeting was awaited.

e. Horfield Common playground:

Resurfacing work was currently on hold, in light of the current BCC spending freeze on non-essential expenditure.

f. BCC spending freeze:

At this point in the meeting, the Chair referred to the current Council spending freeze. This had been brought in as an “across the board” measure in light of the Council’s serious financial position. The freeze applied to all current, non-essential expenditure, although it did not apply in respect of the use of S106 funds (or to the use of the Transformers fund, to be considered later at this meeting). The decision to freeze non-essential expenditure had been taken to enable the Council to take full stock of the budgetary position and assess this in light of the current public consultation taking place on next year’s budget. Moving forwards, given the financial situation affecting Bristol and other core cities, the Council would need to become more of an enabler rather than a direct provider of some services. The current freeze was likely to remain in place at least until the Council’s 2017-18 budget had been determined.

g. Southmead hospital parking:

A date was awaited for the review of the parking arrangements.

h. Kellaway Avenue crossing:

Just the electrical and lining works were now outstanding.

i. Domestic abuse conference:

The North Bristol Against Violence and Abuse conference would take place on 21 March 2017.

j. Lockleaze developments:

Very pro-active work was taking place on this, under the direction of Councillor Paul Smith, Cabinet member for Homes and Communities. Paul Owens (BCC programme manager) was working with consultants to assess the development potential of a range of sites in Lockleaze.

With reference to the current shop front improvement scheme for Gainsborough Square, it was noted that all shop keepers would need to be contacted and engaged in this initiative.

With reference to the plans to develop new homes, there was consensus that there must be a focus on local housing needs – it would be important, for example, to avoid a situation where there was an over-development of student focused accommodation on available development sites in the area. The view was also expressed that there needed to be a greater focus on the housing needs of disabled people.

k. Young people’s voice and influence: 3 grants had been awarded as follows:

1. £500 for a girls’ group health project.
2. £500 for a young men’s group health project.
3. £500 for Shamus memorial bench and event.

l. Improving community cohesion:

A community meeting had been held in Horfield and links were also being made within the Manor Farm area.

RESOLVED:

That the above information / comments be noted.

8. Community research and action project for Lockleaze and Manor Farm (agenda item no. 8)

Due to the current BCC spending freeze on non-essential expenditure, this report was not considered at this meeting.

9. NP business report (agenda item no. 9)

The NP considered the NP business report.

a. Station Lane, Lockleaze - drainage works:

Following discussion, and having noted that this work had already been completed, the Neighbourhood Committee

RESOLVED:

That approval be given to the release of £2,131 (S106 funds ref. S106 04/01885/ Eastgate market site, Eastgate Road, Eastville / ZCD...636) in respect of drainage works to improve this walking route to Fairfield School.

b. Grants panel recommendations:

Due to the current BCC spending freeze on non-essential expenditure, this part of the report was not considered at this meeting.

c. Transformer funding:

The NP noted that Avon and Somerset Police Community Trust had been managing the Transformers fund, a small grant fund aimed at working with young people and delivering youth activities. The Trust had found it difficult to attract enough projects and had agreed to devolve £5,000 of the fund to each of Bristol's NPs, if they wished to accept it.

The NP agreed that it did wish to accept and take up the opportunity to allocate this funding for the Horfield and Lockleaze area. Following discussion, it was agreed that no decision should be taken at today's meeting on the allocation of these funds. A number of potential options were available, including:

- Allocating it to the Young People's grant fund.
- Adding it to the Wellbeing grant fund.
- Using it to commission a mapping and audit project for children and young people's activities and facilities.
- Using it to link in with the work of local children's centres.

It was noted that Caroline Hollies would set up a planning group to further consider possible options for the use of this fund.

d. Finance update:

The finance update was noted.

e. Pop-up forums:

The recent “pop-up” event at Eden Grove Christmas Bazaar held on 26 November had been positive.

f. Meeting dates – principles:

The following was suggested:

- NP meetings should ideally be held on a Monday or a Wednesday.
- Horfield Primary School was an appropriate, accessible venue, with good facilities (e.g. projection equipment on site). The Hub at Gainsborough Square, Lockleaze was also an appropriate location.
- Consideration could be given to holding one daytime NP meeting per year.
- Opportunities for commenting online at meetings (or about agendas) utilising technology should be explored.

g. NP review and restructure:

Cllr Asher Craig, Cabinet member for Neighbourhoods explained the rationale for the current review of NPs. Key factors and principles for the review included:

- Ensuring that the new NP structure was a “bottom up” structure, influenced by local considerations rather than being seen as a bureaucratic “top down” structure. It was recognised that “imposed” structures did not work.
- There were no pre-conceptions about what would work best for any area.
- Where appropriate, local “infrastructure” and positive activity from groups / organisations / community “players” that was already working well could be built upon.
- Local communities should set their own priorities.

Main comments in the subsequent discussion:

- It would be important to tap into local “energy” which may, for example, be currently focused on particular community projects. This could be harnessed into wider and meaningful collective action. The Lockleaze Neighbourhood Trust, for example, would be potentially interested in taking a role in a new structure.
- Best practice and good examples from elsewhere should be considered, e.g. the community “hub and spoke” model might be appropriate for some areas.
- It would be useful to liaise with Martyn Chinn and former councillor Sean Emmett to learn from their experiences in developing neighbourhood planning in Lockleaze.
- It would be important to maintain an effective, ongoing working relationship with ward councillors.

RESOLVED:

That the report and the above information be noted.

10. NP Plan - 9 month action plan (agenda item no. 10)

The NP held a workshop session, working in groups to discuss potential priorities.

During a brief feedback session following the group work, it was suggested that the priorities could include:

- Tackling domestic violence.
- Promoting healthy lifestyles.
- Supporting families.
- Local employment.
- Neighbourhood planning.

It was noted that the NP Co-ordinator would carry out further work to assess the detailed feedback from the group session, and that a further discussion would take place at the next NP meeting.

RESOLVED:

That the above information be noted.

11. Any other business (agenda item no. 11)

None.

Date of the next meeting: 7.00 pm, Monday, 13 March 2017

Meeting ended at 9.05 pm

CHAIR _____

HORFIELD & LOCKLEAZE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Minute No.	Subject	Action	Resp Officer	Update
ACTIONS ARISING FROM MEETING HELD ON 4 MARCH 2015				
9.03/15	Traffic and Transport Group – Wallscourt Farm S 106	Liaise with bus companies regarding use of trial public transport technologies on Romney Avenue Bus Link.	Oliver Coltman	ONGOING Update reported at meeting on 12 December 2016 – news on route expected in early 2016
ACTIONS ARISING FROM MEETING HELD ON 4 DECEMBER 2015				
8a.12/15	Update and the future of Children’s Centres	Strategic overview of other service provision in the area	Caroline Hollies / partner organisation	ONGOING

Minute No.	Subject	Action	Resp Officer	Update
ACTIONS ARISING FROM MEETING HELD ON 5 OCTOBER 2016				
5	Public forum	* Impact of reduction in bus service to be looked at in more detail by Traffic & Transport group at its next meeting. * Specific issues/concerns to be emailed to Caroline Hollies	Caroline Hollies All	
ACTIONS ARISING FROM MEETING HELD ON 12 DECEMBER 2016				
9	Transformer funding	A planning group to be set up to consider possible options for the use of this fund.	Caroline Hollies	To be progressed. Options to be brought back to the NP for discussion and determination in due course.
9	Meeting principles	* Consideration to be given to holding one daytime NP meeting per year. * Opportunities for commenting online at meetings (or about agenda items) utilising technology should be explored.	Caroline Hollies	To be considered in the context of the current review of NPs
10	NP Plan – workshop / group session on priorities	NP Co-ordinator to assess the detailed feedback from the group session; a further discussion to take place at the next NP meeting	Caroline Hollies	To be progressed and discussion to be scheduled for NP meeting on 13 March 2017



HORFIELD AND LOCKLEAZE NEIGHBOURHOOD PARTNERSHIP

Report of: Emily Akerman – Operations Manager,
Groundwork South
Updated by Alan Sweetman – February 2017

Title: The Vench - Playground Enhancement Project -
Stage 3 Update Report

Contact details: alan.sweetman@groundwork.org.uk, 07736 134388

Recommendation/ Decision:

- To receive an update from GWS on Stage 3 of the enhancements at the playground

Stage 3 Update

At an extraordinary meeting of the Neighbourhood Partnership on 12 April 2016, Groundwork South was awarded £106,100.77 S106 funding for the final stage of enhancements at the playground, following the initial meeting on 3 March 2016.

Following this award of funding and in response to an invitation to tender in principle, Groundwork appointed Splash Projects to design, develop and build the enhancements to the playground. The contract agreed was for Splash to carry out a design and build project for the play area for **£90,000** inclusive of VAT. During the course of the delivery changes were made to the scope of the build which included the removal of the skate ramps and additional cladding to the containers. These additional costs were met by funding that Splash was able to leverage through BAe systems along with volunteers who assisted with the build.

Designs for the site improvements were developed through consultation with children and young people within the local community which was carried out earlier in the year, overseen by the Steering Group for the Vench. During the implementation of the design, a number of changes were made which carried additional costs:

- Originally, two sunken trampolines were included in the design. However, due to drainage issues, this was not possible and therefore a standard trampoline was installed.
- The skate ramps were to be included as a feature within the original plan however it was decided that these should be removed and the ground levelled. The area now includes a memorial bench and a disabled access path which was requested following consultation with the friends and family of Shamus McNama.
- The proposed changes to the entrance included a new gate in the main fence. This was not possible due to Tree Protection Orders on the boundary trees and land ownership issues. There were also concerns regarding site lines to the entrance due to the position of the climbing structure.
- A bike shed/workshop was added to the design along with the improved kitchen garden and the cladding of the shipping containers on site.

Funding

Item	Total cost	Funding Source		
		BAE	M&S	Section106
Splash Contractors project fee including design, facilitation of pre project meetings, H&S management, Management of Corporate Participants	35000+VAT = £42000	£0	£0	£42000
Splash material fees	£35000+VAT = £41400	£0	£0	£41400
Splash expenses: insurance, travel expenses	£5000+VAT = £6000	£0	£0	£6000
Additional works including: <ul style="list-style-type: none"> • Planning permission for fence • Garden Area/Bike Shed • Removal of skateboard Ramps and Soil for area • Removal of existing posts in main area • Decking route / Cladding containers 	£10500 +VAT = £12600	£12,000	£0	£600
Landscape Architect fee to manage tender	£5000	£0	£0	£5000
Project management including: <ul style="list-style-type: none"> • Selina O'Sullivan / Peter Carne • Nicola Hazell/ Emily Akerman Total of 500 hours	£10000	£0		£10000
ROSPA inspection	£500 +VAT = £600	£0		£600
Opening event	£1000	£500		£500
Painting for indoor play space	£3000	£0	£3000	£0
Total	£121600	£12,500	£3000	£106100

Corporate engagement and added value:

Splash Projects brokered an arrangement with BAe systems for corporate engagement. BAe provided 120 volunteers over a 3-week period and completed 4200 volunteer hours adding additional value of **£30240** in volunteer hours to the project. BAe provided a further **£21500** via Splash, to enhance the garden area and build further features in the bike workshop. There remains **£9000** of this fund that is currently being held by Splash who are negotiating with BAe regarding how it will be spent. Groundwork has provided suggestions for this and is should shortly receive a plan of whether this funding will be allocated to The Vench.

Local volunteer opportunities:

By working with Splash Projects, we are able to offer local people who volunteer during the build phases the opportunity to gain valuable work experience as well as health & safety qualifications. Six Young People engaged with us through LPW to help to design and build a bench in memory of a young person. We offered further opportunities for young people to gain further qualification by taking part in short courses while helping construct the play area but unfortunately, we found there was not the interest in the community around this aspect of the build.

Marks and Spencer Spark Something Good – decoration of play space:

As part of their #SparkSomethingGood community project, Marks and Spencer's provided **£3,000** of funding to transform the inside of the play space this took place on Monday 13th June. 10 volunteers painted and decorated the inside of the play space to make it a brighter and more welcoming environment for the children of Lockleaze.

Art workshops:

Litterarti have delivered two art workshops during play sessions, making masks from recycled milk bottles.

Project Success:

Since the opening of the playground, LPW has reported a 37.8% increase of children and young people accessing the site for youth and play sessions in 2016. Visit data is shown below;

1 Jan- 1 Dec 2015: 408 individual Children under 13 accessed site. 213 individual Young People 13-19 accessed site. 552 individual Children and Young People accessed the site.
1 Jan- 1 Dec 2016 641 individual Children under 13 accessed site. 183 individual Young People 13-19 accessed site. 761 individual Children and Young People accessed the site.

We have had very positive feedback regarding the new equipment with the trampoline being one of the favourite new items.

"The structure is great"- Young person

"I come up a lot more regularly as my kids love the new playground"- Parent.

Sustainability of the centre:

- Since the enhancement of the site we have also had more enquires about hiring the adventure playground for birthday, party bookings 3 parties are now booked in. This has created an extra income while offering an affordable birthday party for the local community.
- Community learning are also in talks with us regarding how they can use the site to offer family learning activities

Next Steps:

We are working in partnership with LPW to develop the site further. We have carried out a first consultation event at the celebration event in October. We will now be taking these ideas and will be developing plans and will bring these back to the steering group for final sign off.

We have applied for a Tesco Bags for Help grant that will enable us to run woodland play sessions for pre school children and families.

Staffing:

Hannah Cushen now leads the management of the centre and Alan Sweetman is Development Manager. We have employed Emily Chiswell as Bookings Administrator to help with the running of the centre.

Lessons learned:

Due to a number of staffing changes taking place within Groundwork during the delivery of the project some finer detail regarding decisions has not been captured or communicated fully which has led to some confusion. Some changes were required on site during the build phase, such as the sunken trampoline and the removal of the skate ramps and although these decisions were taken directly by Groundwork and were not always communicated to the wider steering group.

Appendix 1 – Splash payment schedule

**Schedule 2
(LockLeaze)
The Vench Adventure Playground Enhancement Project (Phase 3)
PAYMENT**

The contract sum is made of the following

Splash Fee	£75 000.00
VAT	£15 000.00
Total	£90 000.00

1. First payment shall be paid on the execution of this agreement.
Splash Fee £22 500.00
Vat £4 500.00
Total £27 000.00
2. Second payment shall be paid when the project plan is submitted and approved by the Client.
Splash Fee £22 500.00
Vat £4 500.00
Total £27 000.00
3. Third payment shall be paid when the project is completed.
Splash Fee £22 500.00
Vat £4 500.00
Total £27 000.00
4. £7 500.00 plus vat of £1500.00 shall be retained until practical completion, snagging and sign off.

**Horfield and Lockleaze Neighbourhood Partnership
Monday 13th March 2017**

AGENDA ITEM NO. 9

Title: Business Report

Report of: Caroline Hollies, Neighbourhood Partnership Coordinator

Contact details: 0117 92 23977 or caroline.hollies@bristol.gov.uk

- 1- **Environment Group:** To note
- 2- **Horfield Forum:** To note
- 3- **Lockleaze Forum/ Special Bus meeting:** To note
- 4- **Stoke Park Activities and Events** – To allocate £14000 from the Dowry Fund for events from May to October 2017
- 5- **Maskelyne Avenue Green Space** – To allocate £1000 s106 for improvements following the removal of the MUGA
- 6- **Finances:** To note the Neighbourhood Budget, s106 and CIL to date
- 7- **Community-led Action and Decision making (post BCC led Neighbourhood Partnerships)** - For discussion

1.0 Environment Group

1.1 The Environment Group met on the 30th January 2017. Attendees were Anna George (Horfield), Val Revell (Horfield) and Jane Cunningham (Horfield) and Mike Lawlor (Neighbourhood Officer).

1.2 The group put forward suggestions for Brisol Noise projects and litter/ flytipping hotspots that could be targeted by Bristol Waste.

1.3 The group would like to continue meeting as an Environment Group and are going to decide amongst themselves how they might achieve this and how to widen engagement in the group. The group also looked at s106 and talked through a few ideas.

2.0 Horfield Forum

2.1 This was held on 9th February, with 12 residents in attendance.

2.2 MUGA Avenue green space – the Forum told that work to remove the MUGA would commence on 20th February following a Court ruling to abate noise from this site. Residents were not happy about the decision to remove and felt that they should have been consulted about this first. Caroline pointed out that consultation on the MUGA, but not specifically its removal had been carried out with all neighbours in June.

2.3 The police reported back on the last 12 months reports. They specifically noted that shed break-ins had increased significantly, particularly between the hours of 7-9pm and asked people to be vigilant. Figures for Hate Crime and Anti-social behaviour were also quite high and residents requested whether the data for Southmead Hospital could be presented separately to reflect true figures.

2.4 The Forum discussed the Council's budget cuts, the end of Council supported Neighbourhood Partnerships and the future of community lead action and decision making. It was felt that the Forum was a useful place to get together and share ideas and issues and there was some concern about "getting things done", particularly without a strong community organisation to be a voice for local residents.

3.0 Lockleaze Forum and Special Bus meeting

3.1 This was held on 27th February, with 12 residents in attendance.

3.2 James Freeman (First Bus) and Stephen Pick (BCC Public Transport) came to follow up on the Bus Survey carried out in 2016. The meeting was informed that the Romney Avenue bus link would be open in time for the change in First's bus timetable on the 30th April. However, Network Rail works which will close the Constable Road bridge mean that until these works are complete, the 72 will follow the 24 route and then onto UWE. 2 of the 72 buses are electric but are extremely expensive, First are looking at converting their whole fleet to gas powered buses. Both James and Stephen responded to specific issues during the meeting.

3.3 Jo Dainton, Engagement Officer from Bristol Waste Company presented her role. She took away some specific issues and also promoted all the local litterpick events happening as part of the Bristol Clean up weekend on the 3-5th March.

3.4 Kai Hendy, Police, said that his team had carried out 4 visits to the No Entry on Glenfrome Road, catching 11 people; each driver was issued with 3 points and a £70 fine. The team have been leafleting in the area to advise residents to be aware of the increase in shed breaks in Horfield that may spread to Lockleaze. Kai advised the Forum that the Neighbourhood team are temporarily moving from Southmead to Bridewell. The Response team will be based in Patchway.

3.5 Gill Kirk and Estella Tincknell updated about Muller Road Rec Playing Fields which has been consulted on and has passed the first Planning Stage with little opposition; the Dings Rugby Club are hoping to complete the first phase of the works by mid October; the closure of the Lockleaze Community Association is being resolved and there will be an announcement in mid March; Buzz Lockleaze have been making links with the Eastgate Centre to maximise local employment opportunities; Lockleaze is a priority for housing development and the Gainsborough Pub requires a Compulsory Purchase Order. This was followed by a discussion about Bristol City Council budget cuts and the Bundred Independent Report into the Council's finances.

3.6 Sam Parker described the Community Research that is being carried out by Network Lockleaze and encouraged residents to fill them in and get their friends and neighbours to complete it.

4.0 Stoke Park Activities and Events

4.1 The Stoke Park Delivery Group met on 23rd February 2017. The group discussed the results of the recent consultation. There were 700 responses and the majority were in-line with the Conservation Management Plan. The Group are excited that the Council will be proceeding with the bid to the Heritage Lottery Fund on this basis.

4.2 The group agreed that prior to undertaking any further work on projects for Stoke Park the Funding Strategy needed to be completed to inform this work and it would be useful to know the outcome of the Heritage Lottery bid. However, this would not in place in time to organise a programme of summer events. The Stoke Park Delivery Group therefore request that £1,400 be released from the Stoke Park Dowry to commission a programme of events and activities from May half term to October half term. This would complement the Transformers and the Heritage Lottery funding. The Stoke Park Delivery Group will put together a brief for this programme in a similar way to the winter series of events and will be responsible for ensuring the delivery of the programme.

The Neighbourhood Partnership is asked to approve this request for £1,400 for a programme of events and activities from May to October 2017 on Stoke Park, to be commissioned and monitored by Stoke Park Delivery Group from the Stoke Park Dowry.

5.0 Maskelyne Avenue Green Space

5.1 In response to a Noise Abatement Order by the Magistrates Court the Multi-Use Games Area (MUGA) on Maskelyne Avenue will be removed during Spring 2017.

5.2 Residents living around the park and park users have expressed their dismay that this facility is being lost in an area that does not have many resources. Some residents have requested that if the MUGA is removed it could be replaced with a set of small 5-aside goal posts. Parks are supportive of this request, which will cost approximately £1000 to install. Further consultation will need to be carried out to ensure this is what residents want and that it does not breach the Noise Abatement Order.

5.3 In order to establish something positive on the site quickly following the removal of the MUGA the Neighbourhood Partnership are asked to allocate £1,000 to Maskelyne Avenue. In the event that the community and Parks agree on a different solution instead

of the goalposts, the Neighbourhood Partnership are requested that the terms of this funding can be flexible, providing they still benefit the Maskelyne Avenue Green Space.

The Neighbourhood Partnership is asked to approve the request for £1,000 for improvements to Maskelyne Avenue Green Space following the removal of the Multi-Use Games Area from s106 07/01523 / Prefab Site, Dorian Road, Horfield / ZCD...914 for The provision of improvements to Parks and Open Spaces within one mile of the former Dorian Road Prefab Site.

6.0 Finances

6.1 Neighbourhood Budget

The table shown below shows the 2016/17 Neighbourhood Budget, updated with the proposals for funding to date.

2015/16 Neighbourhood Budget Amount					* £68,462.66
Project	Description	Date approved by NP	Spent £	Left to spend £	Lost to cuts
Young People's Grant Panel	Devolved to Charlene Richardson to administer and carried over to 2016 calendar year.	27 th January 2016	£1500	£3500	£0
Clean and Green	Annual meadows £770 (currently overcharged by £220) 6 hanging baskets for Filton Road £1080	3 rd March 2016	£1,850	£0	£150
Local Traffic Schemes	Allocated to the Romney Avenue Road Safety scheme	3 rd March 2016	£?	£0	?-£4000
Minor Works	Devolved to the Highways Officer to deliver agreed specific agreed projects.	3 rd March 2016	£?	£0	?-£4000
Wellbeing Grant	Allocated to the Wellbeing Grants fund	3 rd March 2016	£13,671	£0	£6329
Emerson Square	Support for resident-led activities	20 th June 2016	£1000	Withdrawn Dec 2016	£0
NP Plan	Devolved to the Neighbourhood Officer to deliver minor projects in line with the NP Plan.	20 th June 2016	£110	£0	£1890
Horfield Christmas lights	Install lights in the 4 trees on Filton Road opposite Boston Road – With One Voice Partnership have agreed to be the accountable body and come up with a more sustainable, community project instead.	5 th October 2016	£5700	£5700	£0

Transformers fund	To deliver activities for young people	13 th March 2017	+£5,000	£5,000	£0
Not Allocated					£20,762.66
Total				£14,200	£29,131,66 (+ up to £8K Highways)

* The Neighbourhood Budget will be confirmed once Highways figures are received (includes £5000 Transformers fund).
 Items in blue are budget allocations suggested at this meeting.

6.2 s106

The latest Section 106 information can be found at www.bristol.gov.uk/planning-and-building-regulations/section-106-money

Expenditure in 2016-17

Project	S106 Budget	Date approved by NP	Amount approved £
Improvements to The Vench	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A96	12 th April 2016	£106,100.77 plus interest accrued
Play area for the Old Library	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ...SB60	20 th June 2016	£50,000
Pedestrian crossing on Romney Avenue	04/00721 / Former Hewlett Packard Site, Romney Avenue, Lockleaze / ZCD...A46 for "The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward"	5 th October 2016	£30,000
Flood alleviation works on Station Lane in Lockleaze	04/01885 / Eastgate Market Site, Eastgate Road, Eastville / ZCD...636 for The provision of improvements to off-site walking and cycling facilities within the Lockleaze Ward	12 th December 2016	£2133.60

The total Section 106 currently available: **£338,534.47**

6.3 Community Infrastructure Levy (CIL)

The latest CIL information can be found at www.bristol.gov.uk/planning-and-building-regulations/community-infrastructure-levy-money

The total CIL currently available: **£10,272.54**

8.0 Community-led Action and Decision Making

The City Council is facing significant financial pressures and cannot sustain the level of support provided to Neighbourhood Partnerships but wants to continue working with communities across Bristol. The Executive Summary of the Corporate Plan describes the challenge we face as a city. [Executive Summary Corporate Strategy](#)

This means that Council-led Neighbourhood Partnerships will no longer exist after June 2017. The Neighbourhood Partnership is invited to take this opportunity to discuss their views of what they would like to see following the restructure.

8.1 Moving forward

Over the coming months the Neighbourhoods team will be working with you to see if there's a way of sustaining and perhaps building on the experience, knowledge and community action that is valued but with less resource from the city council by:

- a) Making links with groups and activists who may not be involved at present and learn from others about what they do.
- b) Developing a full picture of the assets and resources locally and working out if there's scope to make better use of them.
- c) Agreeing the things that are most important for your area.
- d) Understanding the risks.
- e) Networking event/s to exchange ideas & learn from each other.
- f) Advising about organisational governance – do you need a constitution? What sort of organisation would work for you?
- g) Drawing up a plan for what needs to happen to get you to where you want to be.
- h) Identifying what help and support you need to get there (eg room hire costs for a given period, fundraising advice, contacts).

We will use this information to deploy the resources we have as a team and ensure residents are prepared for the future.

8.2 Points to note

- Horfield and Lockleaze wards are unlikely to stay together in a Neighbourhood Partnership-type structure
- Network Lockleaze is keen to take a lead on community-led action and decision making and this will be explored further at the meeting on the 28th February 2017. This will also be informed and supported by the Community Research Project that is being run by the Network during March and April 2017.
 - There is no obvious group or organisation in Horfield that could lead and coordinate action and decision making across the ward. The Neighbourhoods teams have offered to work with existing groups eg Manor Farm Community Hub, UHCT, Ebenezer Church etc to support these groups to move forward individually or together. An asset mapping exercise has been started for Horfield.
 - The Horfield and Lockleaze networking breakfasts are a useful way for agencies and community groups in the area to meet and communicate on a quarterly basis. This is independent of the Neighbourhoods team and there is no reason why it will not continue but consideration may be given to meeting at a time that could include residents.
 - It may be useful to continue the Horfield and Lockleaze Children and Young People's Network that came together to submit a joint bid for the Transformers funding but would need to be coordinated. There is potential to expand this to a North Network to react to and feed into the new Bristol Youth Links Consultation.
 - The Neighbourhoods team can support a final Council-led Neighbourhood Partnership meeting in June 2017. **Is this wanted?**

All attendees are asked to consider and bring for discussion ideas about what you would like to see following the restructure.

8.3 Devolved budgets – The Neighbourhoods team is working with the Councillors to look at the future of CIL, S106 and the neighbourhood budget (Wellbeing fund and Clean & Green).



Horfield and Lockleaze Neighbourhood Partnership Monday 13th March 2017

Title: Transforming Horfield & Lockleaze with Young People

Report of: Jayne Whittlestone, United Communities

Contact details: 0117 9440590 or JayneW@unitedcommunities.org.uk

To approve £5000 of Transformers Young People's Grant

Section A Contact Details

Name of organisation: Horfield and Lockleaze Children and Young People's Network

Please tell us briefly about your group or organisation:

The Network is a group of organisations who work with children and young people across the Horfield and Lockleaze. The group includes representatives from primary and secondary schools, children's centres, United Communities social housing association, uniformed groups (eg Lockleaze Scouts), Learning Partnership West, Youth Clubs (eg Pyramid, Horfield Young People's Club) and organisations who run activities for Children and Young People in the area (eg Absolute Drama); and Bristol City Council officers - the Senior Youth Practitioner and the Neighbourhood Partnership Coordinator.

Section B: About the Project

a) Description of the project and what it hopes to do:

The project will:

1. Produce a coordinated programme of activities and events that can be publicised by all providers to young people across the area and avoids clashes.
2. Target, through providers, young people who are vulnerable to drug abuse, causing anti-social behaviour, teenage pregnancy and isolation. The programme aims to build confidence, improve self-esteem and increase resilience to the future.
3. Link existing provision for young people in the area for example schools and out of school activities to give a more joined-up service.
4. To encourage positive engagement of young people in their communities and to make links between different age groups in the community, for example with older people
5. Continue to identify gaps in age, geography and demographics that the existing activities cover, in order to address these in future.

6. To promote partnership working between different providers and enable them to support one another to more effectively respond to future challenges for example funding and the re-commissioning of the Bristol Youth Links contract and to overcome other future challenges.

b) How are you going to involve the wider community with your project?

The programme will run alongside a plea for volunteers to help run these activities and relevant training can be provided through member organisations and signposting to other training opportunities, where appropriate. The programme will link into existing events eg Love Lockleaze and the Manor Farm Summer Funday and will promote young people doing more in their community eg litter picks and participating in joint events with older people in particular.

c) How are you going to advertise your project?

In addition to being targeted at specific young people that are already known to the member organisations, the programme will be advertised through the community newspaper (Horfield and Lockleaze Voice), using members marketing channels (eg Facebook pages, School book bags), through the online Rife magazine and the Going Places to Play website, the Churches Together email, the North Bristol Parent Carer's group, using School's Twitter and Facebook accounts where they exist. Young people from different equalities groups will receive publicity as detailed in Section D, below. The programme will also be used to promote the Children and Young People's Grants available in Horfield and Lockleaze. The programme will also be distributed in community locations across the area. The programme will be completed ready for distribution by the end of June 2017.

d) When will the piece of work take place?

Start date: 1st April 2017

End date (if applicable): 31st December 2017

e) Why is your project needed?

On the 1st February 2017 the Children and Young People's network met to discuss what was already going on in the area; what the group felt was going well; and what the challenges are. By coming together in this way the Network were able to identify gaps in provision and have jointly put this bid together to address them. The Network also recognised that there was a need to work together to avoid duplication and continue to identify and work to fill any gaps in provision in order to benefit young people across the two wards. The new Bristol Youth Links contract that starts in April 2018 and Early Help teams are both subject to cuts in funding and will require greater collaborative working across a larger area. This was recognised as a challenge for the Network and something that this fund could help facilitate.

Partners have also talked to young people they are engaged with who said:

From the Vench - young people want something that is safe and affordable, a place to go to afterschool and during holidays, somewhere to share food, to meet friends and trips to go on.

From Orchard School – young people liked having a timetable of holiday events, they didn't like the loud hospital, bad parking, drugs and dogs where they shouldn't be in the park, litter and wanted more bright and cheerful things, safer parks...more art, sports space, less rubbish. Convert some of the old unused buildings into spaces for different groups / ages of the community to hang out.

Section C: Making a Difference

How does your project address this priority? What positive change will it make to the area?	How will you show your achievements
Priority – Improve facilities and activities for Young People	
<p>Horfield and Lockleaze Arts Trail Engage 75 families With One Voice will be working with community venues to deliver the trail on 20th May 2017. The trail will engage families in creating and appreciating art to widen experience, provide positive activities and introduce families to new venues.</p> <p>Summer Trips x5 Engage 30 Young People per session = 150 Trips will be delivered by a partnership of Orchard School, LPW, United Communities, Groundwork South and Primary schools. The trips will give young people experiences that they would not normally have to increase their understanding of the wider world; give them a sense of wonder and learn new skills.</p> <p>Sports Sessions x5 Engage 15 Young People per session = 75 This will build on the success of the Bristol Rovers football project to improve health and tackle obesity in young people and allow non-users to engage with the Leisure Centre and its facilities.</p> <p>Walking Bus x5 sessions 10 Young people per session = 50 To walk children from school to existing out of school activities to introduce young people to new activities and venues with trusted adults. To reduce the number of bored young people who are causing ASB afterschool.</p> <p>Young People’s Fund for three summer events Engage 15 Young People per session = 45 To engage young people in the organisation and running of three local festivals - Manor Farm (8th July), Love Lockleaze (15th July), Upper Horfield Community Trust or South Lockleaze and Purdown (tbc). To build confidence in young people and give them the opportunity to get involved in local decision making. To showcase local young people’s skills through Network organisations like Studio 7, Absolute Drama, schools and the Scouts.</p> <p>Cinema Club – once a month in Aug, Sept, Oct, Nov, Dec Engage 15 Families per session = 75 To screen films in a series of different venues around the area, venues may include Scout huts, the Vench, UHCT, Pyramid, the Old Library. Film selection should be engaging and highlight some of the issues that the Network are trying to tackle eg Zootopia – a funny animation which deals with institutional racism and how prejudices can be latent</p>	<p>Photos and case studies, certificates of achievement, sign in sheets, comment forms</p> <p>Case studies and feedback forms</p> <p>Accessible evaluation forms</p> <p>Sign up sheets</p> <p>Sign up sheets, photos, possibly video footage, press coverage, comment boards</p> <p>Sign up sheets, comment board</p>

<p>within societies that may appear to be advanced.</p> <p>Community sessions x5 Engage 15 Young People per session = 75 Support young people to take part in community activities eg litterpicking, planting etc to increase pride in their area and give them a sense of ownership and social responsibility. Some of these sessions will be Young and Old Events which aim to tackle isolation in young and old people and improve community cohesion. One of these could be The Big Lunch intergenerational, intercultural food sharing event which could be combined with Playing Out. This funding could support the involvement of young people in the UWE Bystander programme to tackle domestic abuse in the North of the City.</p> <p>Drama workshops x2 Engage 20 young people + 50 people in the audience 2 workshops over the summer holiday which may include a performance at the end. Drama helps increase confidence, fire the imagination and can engage different abilities. Performances bring the community together.</p> <p>Drug workshops x4 Engage 7 young people per workshop These can be included in community events or used to target specific groups of young people where drugs have been identified as an issue. Workshops can be combined with the Shamus memorial project led by LPW and Sam Parker</p> <p>Children's University 100 children Passports will be provided for young people and distributed through school assemblies, youth sessions and/or at summer festivals</p> <p>Promotional material Aim to reach all children and young people of target age groups in both Horfield and Lockleaze as detailed in 5c (above)</p>	<p>Photos, sign-up sheets, evaluation sheets/ comment boards</p> <p>Sign up sheets, comment boards, photos</p> <p>Evaluation forms</p> <p>Passport presentation photos. Feedback from recipients.</p> <p>Well attended activities</p>
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As detailed above, the project will also address other Neighbourhood Partnership Plan priorities:

- Improve parks
- Tackle litter
- Reduce drug use
- Raise awareness of and reduce Domestic Abuse
- Prevent homelessness
- Increase the voice and influence of Young People in the neighbourhood
- Activities for older people
- Support SL&P to continue to use The Old Library as a community facility
- Support Manor Farm Community Hub
- Improving Community Cohesion
- Reduce inequality
- Improve mental health in Lockleaze
- Increase participation in sport and active recreation
- Tackle childhood obesity in Lockleaze

Section D: Equalities

How will the project benefits and welcomes everyone in the neighbourhood?

Equalities Groups	Tell us how your project will benefit these people OR tell us what you will do to make sure people from these communities feel welcome and choose to get involved
All sessions will be open access to all young people except when identified. The programme will be widely advertised through the schools across the area	
Young Women	Young women will be engaged in this project by existing trusted providers. The programme will be promoted to the Girl's Group at the Wordsworth Center. LPW also have specific Engagement workers for girls.
Young people	These activities are all targeted at young people using the networks of existing providers and trusted adults to recommend activities.
Older people	Part of this project will be to work with BAB to encourage young people and older people to do activities together. So these activities will be jointly promoted to both groups.
Black and minority ethnic people	Activities will be promoted at this group of young people by trusted adults, through the Somali women's group and United Communities Housing Association, SARI and the Bristol Young People's BME group.
Disabled people	Activities will be made as accessible as possible and young disabled people will be encouraged to attend by providers. Drama enables people of different abilities to work together as a team. Material will also be promoted through the Bristol Disabled Children's Service and North Bristol Parent Carer's Group.
Lesbian, gay, bisexual people, transgender people	Known LGBTQ+ will be supported to attend activities by providers and the programme will be sent to the citywide YP LGBTQ+ group
People with religion or belief	Scout groups (including the Muslim Scouts on Muller Road) and providers of young people's activities in churches have been invited to engage in this programme. Promotional material will be emailed to Churches Together for them to promote.
Other groups (for example: ex-offenders; single parents; substance users, current or ex; men's groups)	Young people who are vulnerable to drug abuse, causing anti-social behaviour, teenage pregnancy and isolation will be targeted by providers to engage in this programme. The Upper Horfield Children's Centre specialise in working with Gypsy and Romany Traveller families and will be able to signpost a significant but small group to these activities. The Early Help team, Horfield Health Centre and Hayley Swift will be asked to promote and, where possible, refer young people on to the programme. Young people who are homeless or at risk of homelessness will be signposted to this programme through St Mungos.

Section E Finance

Item	Cost
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Horfield and Lockleaze Arts Trail – materials for main venues (Upper Horfield Primary, Filton Avenue Primary, Orchard School, The Hub and Buzz Café)	250	£50 per venue
5 trips (1 per week) over the summer. Trip examples Folly Farm (AWT), Goblin Coombe (Groundwork South), Bath University music work programme (Studio 7).	1000	Transformers to contribute £200/ trip. £1500 from BYCA for Lockleaze
5 sports sessions over summer at Horfield Leisure Centre – 1 per week over the summer	500	Contribute £100 per session
Walking bus to link primary schools to existing activities	300	5 buses at £60 each
Young People’s Festival Fund for Love Lockleaze, MFCH Summer Funday, UHCT or SLAP (tbc). Ideas include use of Studio 7 for music, “urban drumming”, food, games, face painting, competitions etc	900	£300 per festival
Cinema club for young people to rotate around 5 venues – possibly UHCT, Pyramid, Vench, Scouts.	250	5 venues at £50 each
4 Community sessions in parks including litterpicks, planting with a walk, community picnic or barbecue, Young and Old events. Draw on residents to lead these events. Organised by United Communities, Scouts and LPW. Target 4 parks, 3 over summer and 1 in October half term.	£800	£200 per event
Drama workshops – Absolute Drama – 2 events in Cameron Centre	£400	£200 per event
Drug information - use Bristol Drug project for 4 events or activities	£400	£100 per event.
Sign 10 children up to the Children’s University.	£100	£5 per child
Produce a promotional programme and posters for these events and include existing activities in the area eg library reading challenge.	£100	
Total Cost	5000	

8a. How much are you asking for from the Neighbourhood Partnership? £5000

8b. Have you applied for funding anywhere else for this project? E.g. to any other funder or Neighbourhood Partnership - Yes

£500 Wellbeing funding for the Shamus memorial project.

£1500 approximately from BYCA for summer holiday activities – to be applied for in May
Funding is also being sought to run the Love Lockleaze and Manor Farm Summer FunDay events, amounts tbc.

9. Volunteer time: We want to celebrate the value of volunteers who contribute to Well Being Projects. Please tell us how many volunteers will be included in the delivery of this project, how much time they will spend on the project and calculate the theoretical monetary value using our value of £11.09 per hour.

Number of volunteers	Number of hours per session	Number of sessions	Total vol. time	Monetary value (x £11.09/hr)
5 (Arts Trail)	6	1	30	£332.70
2 (Trips)	8	5	80	£887.20
10 (Festivals)	6	3	180	£1996.20
1 (Cinema club)	3	5	15	£166.35
5 (Community session)	5	3	75	£831.75
		Grand total		£4214.20

Horfield and Lockleaze Neighbourhood Partnership
Monday 13th March 2017

AGENDA ITEM NO. 11

Title: Bristol Youth Links Consultation

Report of: Rachel Beatty, Commissioning Manager (presented by Caroline Hollies)

Contact details: 0117 35 25844 or byl@bristol.gov.uk

For information and comment by the Neighbourhood Partnership

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1.0 The current Bristol Youth Links contract costs £4.1 million per year and finishes at the end of March 2018. It provides open access youth and play services, targeted group, 1:1 and online services over 7 geographical areas and citywide specialist services, such as counselling, drug and alcohol, healthy relationships, preventing homelessness, and specific services for LGBTQ+ young people and for deaf young people and promotion.

2.0 From April 2018 the contract will be subject to a budget reduction of £1.2million per year. This will be divided into 5 elements:

1. £150,000 – Not in Education Employment or Training (NEET) – tracking and reporting back nationally (statutory)
2. £249,000 – Youth sector support for providers
3. £120,000 – On-line Youth Youth Services to advertise positive activities (statutory)
4. £427,000 – Citywide Drug/Alcohol and Sexual Health Support Services
5. £2,167,800 – Local Area Targeted Youth Services – divided into North, Central and South focussed on deprivation and must be accessible to those with additional needs.

3.0 The consultation for providers is active until the end of March 2017 and can be found here:

<https://bristol.citizenspace.com/people/targeted-youth-services-commissioning-plan/>

4.0 For members of the public and young people the Young Commissioners have developed a more accessible version, to be circulated.

All attendees are asked to look at the survey for discussion at the meeting